



DEMOLITION RELEASE FORM
CITY OF ALLENTOWN
BUILDING STANDARDS & SAFETY - INSPECTION DIVISION
City Hall, 435 Hamilton Street, 4th Floor, Allentown, PA 18101
(610) 437-7591

INSTRUCTIONS

- Complete a Residential Building or Commercial Building Permit Application.
- Complete all sections of this Demolition Release Form and attach it to the Permit Application.
- Attach letters notifying adjoining property owners of demolition project.
- Attach two pictures of the structure (two different views).
- A separate Tank Permit is required prior to the removal of any above/below ground storage tanks used for combustible/flammable liquids.
- Asbestos shall be removed in accordance with the PA Department of Environmental Protection Air Quality's regulations. Asbestos removal is regulated by the PA Department of Labor and Industry. For further information contact the PA Department of Labor and Industry at 610-861-2070 or www.depweb.state.pa.us.
- Per City Ordinance Chapter 490, §490-25, *during the development of any property within the City, a subdivider or person responsible or in control of said development must use best management practices for the control of the quality of stormwater drainage originating from the property.*
- Per City Ordinance Chapter 225, §225-1 Attachment 1, Section 110.0 Demolition of Structures, *abandoned drainage within the building shall be sealed by a cap or plug at the property or curblin.* Per City Ordinance Chapter 490, §490-3, *where existing building sewers connected to a public sanitary sewer or public storm sewer are to be abandoned by reason of demolition of buildings and structures or for any other reason, they shall be disconnected and permanently sealed.*
- Implement Erosion and Sediment Control (E&S) measures as applicable, as follows:
 - Per 25 PA Code. Erosion and Sediment Control §102.43, the City will not issue a building or other permit or approval to those proposing or conducting earth disturbance activities requiring a permit from the PA Department of Environmental Protection until the Department or a conservation district has issued the E&S or individual NPDES Permit, or approved coverage under the general NPDES Permit for Stormwater Discharges Associated With Construction Activities.
 - Per City Ordinance Chapter 538, §538-I4, *No regulated earth disturbance activities within the City shall commence until approval by the City of an erosion and sediment control plan for construction activities. An erosion and sediment control plan is required by DEP regulations for any earth disturbance activity of 5,000 square feet or more.*
 - Per 25 PA Code. Erosion and Sediment Control §102.4, (1) The implementation and maintenance of E&S Best Management Practices (BMPs) are required to minimize the potential for accelerated erosion and sedimentation, including those activities which disturb less than 5,000 square feet. Earth disturbance activity includes land clearing and grubbing, grading, excavations, embankments, land development, ... road maintenance activities, ... and the moving, depositing, stockpiling, or storing of soil, rock or earth materials.

CHAPTER 33
SITE WORK, DEMOLITION AND CONSTRUCTION
3307.2 EXCEPTIONS

In the case of an existing party wall or an existing exposed wall which is structurally sound and which is not intended to be used by the person causing the demolition and further that the surface of the said wall is to remain exposed, such person causing the demolition shall preserve, at his own expense, the party or exposed wall, by insuring that the exposed surfaces shall be made permanently waterproof by the application of stucco, brickote, gunite or other approved noncombustible materials or in the case of combustible construction said exposed wall may be finished in like materials. Repairs to common walls exposed as a result of demolition shall be restored and/or rebuilt to be structurally sound and in conformance with the BOCA International Building Code. This includes exposed walls that are declared structurally unsound by the Code Official and/or constructed or porous interior brick. The above required activity shall be completed within six months of the completed demolition activity.

PLEASE PRINT OR TYPE CLEARLY

Property Address: _____ **Permit No:** _____

Number of Stories: _____ **Type of Construction:** _____ **Ward:** _____

Dimensions of Bldg.: _____ **Dimensions of Lot:** _____ **Total Sq. Ft.:** _____

Owner or Authorized Agent: _____ (Print)
_____ (Signature) **Date:** _____

Owner Address: _____ **Phone:** _____

Demolition Contractor and Authorized Agent: _____ (Print)
_____ (Signature) **Date:** _____

Demolition Contractor Address: _____ **Phone:** _____

Demolition Contractor Business License Number: _____ **PA State Number:** _____

Insurance Company and Policy Number: _____
Attach copy of insurance.

Total Amount of Earth Disturbance (Sq. Ft.): _____

Was an Erosion & Sediment Control Plan submitted to the City or Lehigh County Conservation District?
Yes _____ No _____

Is an NPDES Permit required? Yes _____ No _____

If yes, Date permit application was submitted to LCCD: _____

Date Demolition is to Begin: _____

SEE OTHER SIDE - ADDITIONAL SIGNATURES REQUIRED

THE PROPERTY OWNER IS RESPONSIBLE FOR OBTAINING SIGNATURES FROM THE UTILITIES LISTED BELOW PRIOR TO THE ISSUANCE OF A PERMIT.

By signing this form, the individual *agrees* that the utilities have been disconnected and/or that the entity approves of the demolition action.

UTILITY SIGNATURES

PPL: (Print) _____ **Date:** _____

(Signature) _____

UGI: (Print) _____ **Date:** _____

(Signature) _____

Verizon: (Print) _____ **Date:** _____

(Signature) _____

Lehigh County Authority: (Print) _____ **Date:** _____

Water/Sewer/Fire Hydrant Access

(Signature) _____

Utility Contact Information

PPL: 610-782-5801, 827 Hausman Road, Allentown, PA

UGI: 610-866-0951, ext. 3134, 2121 City Line Road, Bethlehem, PA

Verizon Communications: 610-433-1650, 1233 Linden Street, Allentown, PA

Lehigh County Authority (Water/Sewer/Fire Hydrant Access): 610-437-7515, 1300 Martin Luther King Jr Drive, Allentown, PA